

DIRECTOR'S REPORTS
July 1964 - June 1967

JULY 1964

Enclosed herewith appearing is the July 1964 and 1965 reports that
show the progress of the program and the results of the various
government agencies involved in the sale of the Capital Street
Federal Building to the Kansas State Public Library. A later story
indicated that no action was taken by the congressional committee.
This report is submitted, as requested, that the only remaining obstacle
is the "Kansan" and the "Kansan" is the only one remaining from either
Federal Bureau of Investigation or the "Kansan".

A slight increase in the total number of books circulated to libraries
is reported for the year 1964. Reports were not made until the year
of 1964, 1965, when 2,000 more books were circulated. Although the
type and size of the books are not reported, the increase in
the number of books is reported to be an increase in the number of books.

BOOKS AND BOOKS

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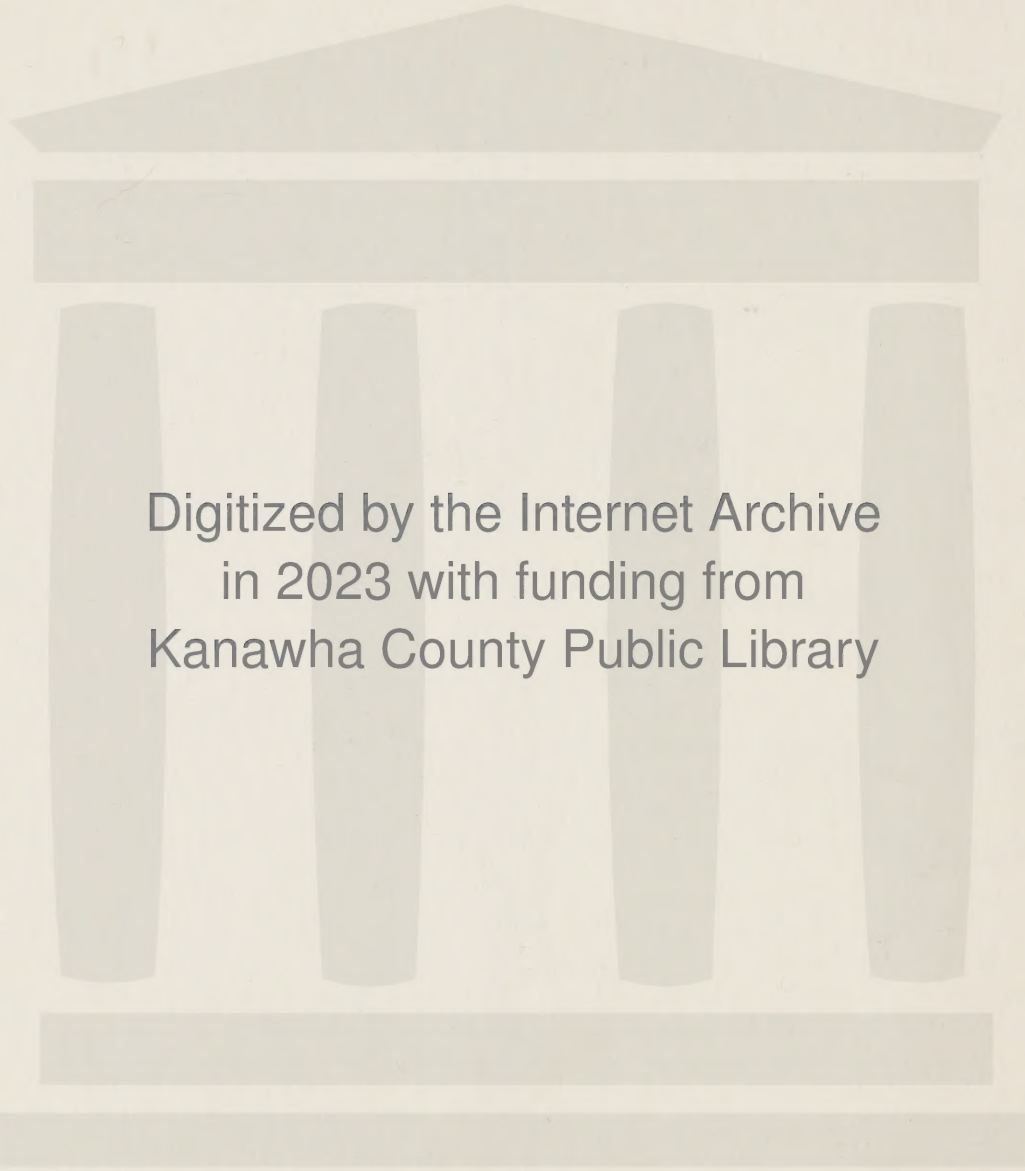
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STANDARD REPORTS
1911-1912 - 1913-1914



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REPORT OF THE DIRECTOR

FOR

JULY 1964

Newspaper stories appearing in the Daily Mail and Gazette reported that Senators Byrd and Randolph and Representative Slack asked their respective government operations committees to approve the sale of the Capitol Street Federal Building to the Kanawha County Public Library. A later story indicated that no objections were raised by the congressional committees. This seemed to indicate, as reported, that "the only remaining obstacle apparently has been cleared." However, no word has been received from either General Services Administration or Mr. Abersfeller.

A slight increase in the total number of books circulated to library borrowers was recorded last month. Records show that July, 1964, was better by 2% than July, 1963, when 2,070 more books were circulated. Although the Boys and Girls and Adult Departments noted circulation decreases, the Extension Department and St. Albans Branch recorded substantial increases.

BOYS AND GIRLS DEPARTMENT

Miss Brown reports that the 1964 version of the Vacation Reading Club, an exclusively children's "organization" has a membership totaling 1,175 boys and girls. She is encouraged by the response and notes that approximately 800 were registered in the program last year.

BUILDING AND GROUNDS

Several sections of the sidewalk on Lee, Hale and Dickinson Streets were repaired and improved by Mr. Thomas, Building Superintendent.

CATALOG DEPARTMENT

Mrs. Gygax reports that a total of 1,357 books were processed and added to the collection which numbers 238,546 volumes.

CIRCULATION DEPARTMENT

A frequent visitor to the library and a temporary resident of Charleston, Miss Agnes Mayer is a librarian on the staff at the University of Budapest in Hungary. She has been doing part-time volunteer work in order to observe public library practices and functions while, at the same time, developing a command and understanding of the English language.

EXTENSION DEPARTMENT

The preparation of deposit book collections for delivery to schools in September has begun to accelerate. Fourteen teachers visited the Extension Department during July to make selections. In addition, our own staff members are servicing other requests. To date, 3,503 books have been processed for use by boys and girls in 48 classrooms in 47 schools.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

AMERICAN LIBRARY ASSOCIATION
83rd Annual Conference
June 28 - July 4, 1964
St. Louis, Missouri

Dr. Frederick H. Wagman, Director, University of Michigan Libraries and President of ALA, welcomed the Association's membership and friends to St. Louis.

The principal speaker at the first general session was the Honorable Francis Keppel, U. S. Commissioner of Education. He said that the year 1964 was a "Festival Year" for libraries and education and reviewed the recently passed Library Services and Construction Act.

At the conclusion of the first general session, the members were guests of the Board of Directors and the staff of the St. Louis Public Library at a reception. The terraces of the public library had been decorated and staff members, dressed in turn-of-the-century costumes, served refreshments. A string ensemble of the St. Louis Symphony played for visitors indoors while a jazz group played "St. Louis style music" outside.

Certainly one of the highlights of any conference must include an extended visit to the exhibit area where library materials, furniture and equipment are placed on display.

Altogether, some 4,600 conference registrees were offered 530 meetings during the week. Some of the meetings of interest to me included the following:

"Implications of the Library Services and Construction Act"

"Use and Distribution of Government Documents"

"Library Service to the Aging"

"Library Service to Children"

"Interlibrary Loan"

"Local History Collection"

"Library Architecture"

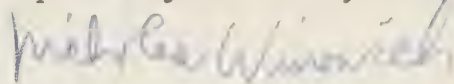
"Insurance for Libraries"

"Role of the State Library Agency"

The membership meeting was most interesting although not as well attended. Perhaps most librarians were anxious to return home after a week's activity often in stuffy, uncooled rooms. There was considerable and justifiable resentment on the part of the vast majority of the members present when it was reported that ALA had presented certain awards to some state library associations no longer maintaining membership in ALA. Following considerable discussion it was unanimously adopted that all ALA officers and ALA staff members should refrain from attending in official capacity or at the expense of ALA the meetings of state associations which are unable to meet the requirements of chapter status in ALA.

I should like to take this opportunity to thank the members of the Library Board of Directors for extending me the privilege and opportunity to attend the ALA Annual Conference in St. Louis.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Nicholas Winowich", written over a horizontal line.

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

AUGUST 1964

On August 14, 1964, the General Services Administration, through its Charleston Area Manager, Mr. Paul J. Robinson, turned over "the key" to the old post office and federal building to the Kanawha County Public Library. Mr. Ray and the Director were present. The event was reported and pictured in the newspapers and on television.

Mr. Bailey recently submitted preliminary plans in which he suggested the location of various public departments and administrative functions of the library. He noted that criticisms were invited, however severe. The department heads and the Director have had an opportunity to view drawings. Suggestions are forthcoming. Mr. Bailey, incidentally, is out of the country for several weeks attending an international conference of architects in Rome.

The Director received inquiries from two ministers interested in acquiring the old federal court room benches which were allowed to remain in the building and are now the property of the Kanawha County Public Library. In each instance, the pastors indicated that the benches would be used as pews in their respective churches. There are 32 benches/pews of varying lengths:

2 - 14' lengths

20 - 12' lengths

10 - 9' lengths

The disposition of the benches, if such is advisable, is something to be considered perhaps at a future date.

CATALOG DEPARTMENT

A total of 1,750 books were processed and added to the collection which numbers 239,724 volumes.

CIRCULATION DEPARTMENT

A special exhibit was arranged in the lobby highlighting Mary Lee Settle's new novel, Fight Night on a Sweet Saturday. A collage of materials - bookjackets, photographs and reviews - prompted many library visitors to ask for the book.

EXTENSION DEPARTMENT

Mrs. Swope estimates that approximately 13,000 books will be loaned to more than 600 classrooms in 70 elementary schools during the first semester of the 1964/1965 school year. Selection of materials, in many instances, was made by the teacher when she visited the department during the months of June, July and August.

ST. ALBANS BRANCH

Mrs. Hampton reported that the Branch was relatively quiet during the first half of the month, but as the time for the opening of school approached more children and parents were in evidence.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1964

The sudden and tragic death of Margaret H. Hilliard on Saturday morning, September 19, 1964, shocked and saddened the staff as well as patrons who knew her as a kind, conscientious, dedicated and sympathetic person and librarian. Margaret always gave an extra measure. She never walked if she could run - to the phone, to the bookshelf, to the picture file, to the card catalog, to the phonograph record collection. She lived to serve - the public, the staff and this library. Extra hours and special assignments were accepted cheerfully and with expectations. Margaret seldom did less than the best and could always be expected to perform, as the phrase goes, "beyond the call of duty."

The West Virginia Library Association will hold its annual conference in Clarksburg on October 17 and 18 at the Stonewall Jackson Hotel. Traditionally, the Association meets on a Friday and Saturday. However, this year, it is significant to note that a change of schedule has been made. Meetings will be held on Saturday and Sunday so as to give more school librarians the opportunity to attend. Of special importance is the fact that this is the fiftieth anniversary of the founding of the West Virginia Library Association.

Circulation of library materials for the first quarter (July through September) was better by 17%. Stated differently, 41,988 more books were circulated than in the same period of the previous year. Despite losses recorded by the Boys and Girls and Circulation Departments, a substantial increase was reported by the Extension Department. The St. Albans Branch lent 25,238 volumes not recorded last year because the facility was not in operation at that time.

A dramatic increase in the number of high school and college students visiting the library and using its collection of materials has been observed. The rush hour seems to be continuous from 10:00 a.m. until closing time. The accelerated use of Charleston High School facilities by students of George Washington High School, for example, has brought a higher concentration of young people into the downtown area. In addition, many young men of Morris Harvey College, in residence at two near-by hotels, spend the better part of their evening hours in the library.

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that 746 Vacation Reading Club certificates were awarded to children who read at least fifteen books during the months of June, July and August.

BUILDING AND GROUNDS

Mr. Thomas has completed his inspection of the heating plant and reported that the furnace is in good operating condition for the cold winter months ahead. Several sections of sidewalk surrounding the Capitol Street Building have been repaired and improved.

CATALOG DEPARTMENT

Mrs. Gygas reported that a total of 1,285 books were processed and added to the collection which numbers 239,072 volumes.

CIRCULATION DEPARTMENT

With the passing of Mrs. Margaret H. Hilliard, there is a vacancy in the department. Efforts are being made to fill the position. Until then, qualified and experienced librarians, previously employed during vacation periods are helping to fill the gap.

EXTENSION DEPARTMENT

Mrs. Miller and Miss Coskey, Extension Department librarians, have done occasional work, schedules and responsibilities permitting, in our Reference and Boys and Girls Departments. This broader experience gives them an opportunity to get re-acquainted with other areas of the library as well as being counted upon to assist whenever emergencies arise.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

OCTOBER 1964

The revised, preliminary plans exhibited and discussed at the October meeting of the Library Board were returned to Mr. Bailey who since has informed the Director that the suggested changes will be included in another set of drawings to be delivered shortly. He indicated that it would be necessary to consult a structural engineer in order to determine if the attic floor above the court room is sturdy enough to withstand heavy book loads.

The West Virginia Library Commission recently announced that it would conduct an all day workshop in Charleston on November 16, beginning at 9:00 a.m., to inform librarians, library board members and interested laymen of:

- a) The role of the state library commission, what it can do today and what it might be able to accomplish in the future;
- b) Plans from the former state librarian of Pennsylvania, now associate professor at Rutgers University School of Library Service, who will direct a state-wide study of libraries for the Library Commission; and,
- c) A review of the new Library Services and Construction Act.

Miss Ruth E. Figgatt, Chief Circulation Librarian, was re-elected Secretary of the West Virginia Library Association at its annual conference held in Clarksburg, October 16-18. The Director was elected chairman of the Public Library Section and was appointed Exhibits Chairman for the meeting to be held in Beckley in the fall of 1965. The number of people attending was less than expected. It was hoped, since the conference had been scheduled

for Saturday and Sunday, instead of the usual Friday and Saturday, that more school librarians, particularly, would be present. However, such was not the case.

BOYS AND GIRLS DEPARTMENT

The month of September traditionally introduces members of the staff to PTA's and other community and professional organizations. Wilma Brown, Chief of Boys and Girls Department, for example, spoke before two groups and discussed the elementary school library - its function and value and the child and his reading. The William Morrow Publishing Company, which has an extensive list of juvenile titles, recently presented the library with two autographed copies of Carolyn Haywood's "Eddie's Green Thumb," in commemoration of her 25th anniversary as a writer of children's books.

BUILDING AND GROUNDS

In addition to the usual housekeeping and maintenance chores that are daily responsibilities of the custodial staff, some effort was expended in providing more seating capacity for the scheduled special meetings of the Library Board and on occasion when other persons were present.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 2,202 books were processed and added to the collection which numbers 240,720 volumes.

CIRCULATION DEPARTMENT

There was a great deal of activity in the Circulation Department, as well as in other library service areas, during the two days in October when teachers were busy attending their annual conference in Charleston. On occasions such as this, when schools are not in session, we find that many school children and parents come downtown and included in the trip is a visit to the library.

EXTENSION DEPARTMENT

The staff has selected 1,400 books to be placed on loan in the Nitro Library when it begins its operation. A similar number is being prepared for the library in Dunbar.

ST. ALBANS BRANCH LIBRARY

A book discussion group has been organized by Mrs. Clara Hampton, our Branch Librarian, in cooperation with certain individuals from the community. The group will meet once each month in the room nearest the librarian's office. It is estimated that about 25 persons can be accommodated comfortably.

Respectfully submitted,

Nicholas Winnich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1964

Circulation of library materials remains high. Records show that 11% or 32,870 more books were lent to library borrowers than for the same July through November period of the preceding year.

Mr. Malcolm Duncan, an associate of Mr. Bailey's, visited Charleston on November 23 and November 24 to consult with the mechanical and structural engineers and to discuss recommended changes in the preliminary plans.

The library will be closed all day on Thursday, December 24 and again on Christmas Day. For the remainder of the month the usual hours will be observed. However, the library will close at 5:00 p.m. on December 31 instead of 9:00 p.m.

BUILDING AND GROUNDS

"Don't just stand there, do something" may be a cliché that is appropriate to some people, but certainly one which does not apply to Mr. James Thomas, our building superintendent. His response to assignments and situations is automatic and immediate. Things get done - in the building or on the grounds.

CATALOG DEPARTMENT

A total of 1,739 books were processed and added to the collection which numbers 242,112 volumes.

CIRCULATION DEPARTMENT

The month of November was a particularly sad one for several persons of the staff for each suffered the loss of a member of the family.

EXTENSION DEPARTMENT

The staff librarians selected and processed for delivery to the new public library in Nitro, West Virginia, a total of 1,420 books. Mrs. Swope provided invaluable assistance to the many persons responsible for the operation of the library scheduled to begin on December 7, 1964.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton reported that the Book Club discussion group held its first meeting at the Branch on November 12 and she said that an enthusiastic group of more than 20 people attended. She also added that several conscientious and dedicated volunteers continue to spend several working hours each week thus relieving the staff of some pressures slipping and shelving.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

DECEMBER 1964

Mr. Calvin R. Posey of Chattanooga, Tennessee, and a graduate of George Peabody Library School in Nashville, because of illness, was unable to begin work, as scheduled, as an assistant to Mrs. Gygax in the Catalog Department. According to the latest information, recovery, which may be slow, is expected.

Records show that circulation of library materials for the six month period ending in December have exceeded the half-million mark, specifically, 522,892 volumes. This is a gain of 60,221 over that of the previous period when 462,671 volumes were circulated.

One of this library's many friends continues to show a strong interest in furnishing and equipping the meeting room in the new building at an expected cost of approximately \$6,000.00.

BOYS AND GIRLS DEPARTMENT

Despite the obvious and difficult competition with Santa Claus, Miss Brown noted a substantial number of juvenile library users who visited the department during the holiday vacation period and borrowed 23,963 books.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,419 books were processed and added to the collection which numbers 243,321 volumes.

EXTENSION DEPARTMENT

A little more than 10 years ago the Library purchased, at a cost of \$11,887.00, a specially designed 34 foot vehicle called a bookmobile. Since that time, the "library on wheels" has traveled approximately 120,000 miles throughout most of Kanawha County over all kinds of roads and in all kinds of

weather. With good drivers, proper maintenance and some luck, there is reason to believe that this vehicle can continue to run the streets and highways for several years to come.

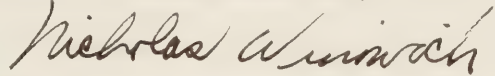
REFERENCE DEPARTMENT

Concentration of activity was heaviest, as anticipated, in the days immediately following Christmas. High school and college/university students were very much in evidence. Despite large crowds throughout most of each day, there was little or no confusion.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton and other branch personnel held an informal birthday observance on December 12 to commemorate the first anniversary of the opening of the new building. Library visitors were treated, on that occasion, to home baked cookies prepared by members of the staff.

Respectfully submitted,

A handwritten signature in cursive script, reading "Nicholas Winowich".

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JANUARY 1965

For the past several months, the Kanawha County Public Library has been working with Action for Appalachian Youth and its KEY Division (Kanawha Employment for Youth) in a training program that has generated satisfaction to "all parties concerned." The principals involved are disadvantaged young men and women, ages 17-21, who for reasons of their own, left school before graduation and who eventually became known as "drop-outs." Following appropriate efforts by AAY, an indication of interest by the young people themselves, and a willingness on the part of the Library to cooperate, the program was begun here.

The first workers came to us on October 12, 1964. They were interviewed, scheduled, and trained for work by Mr. Simmons who taught book processing (pasting pockets and marking materials to identify library ownership) and general book repair (mending of torn pages, etc.)

We have found all of the workers to be neat, courteous and able.

Each of the five young men and one young lady works for three hours per day, Monday through Friday, and receives from AAY a training allowance of \$18.00 per week.

Members of the Library Board have been invited to the official opening of the Dunbar Public Library on Sunday, February 14, 1965. Mayor Long said that

"The dedication service will be at the First Presbyterian Church, corner of Myers Avenue and 15th Street in the Fellowship Hall, at 2 o'clock p.m. Refreshments will be served after the dedication service then the ribbon cutting ceremonies will take place at the Library."

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,637 books were processed and added to the collection which numbers 244,090 volumes.

CIRCULATION DEPARTMENT

Although each of the lending departments, with the exception of Extension, noted decreases in the number of books circulated during the month of January, 1965, in comparison with January, 1964; the "big picture" shows a gain of 54,891 or 9%, over a similar period of July through January in the preceding year.

EXTENSION DEPARTMENT

Mrs. Swope and departmental librarians have selected, for delivery to the Dunbar Public Library, a total of 1,734 books. In addition, arrangements were completed for a loan of 1,300 books from the West Virginia Library Commission.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1965

Circulation of library materials to date, from July, 1964 through February, 1965, continues to show an increase in the number of volumes charged to library borrowers. The four lending departments accounted for the increase which represents 50,953 more volumes than were circulated during a similar period in the previous year.

The preliminary drawings have been approved and returned to Mr. Bailey. Since then, he has informed us that it appears likely that the mechanical drawings and specifications will be completed by the latter part of March. Following this, some days would be needed by him to coordinate these drawings with those of the structural engineer. Mr. Bailey said that shortly afterwards he would deliver the complete set of plans and specifications for bidding.

BUILDING AND GROUNDS

Mr. Thomas has continued to patch and repair the sidewalks and promenade at the Capitol Street building site. Some concrete and much work has gone into the project in order to reduce the chance of accidents.

CATALOG

Mrs. Gygax reports that a total of 1,688 books have been processed and added to the collection which numbers 245,653 volumes.

Since a considerable effort is expended and directed toward mending and repairing of books and library materials, I asked Mr. Simmons to keep a record of the number of items handled each month. In February, it may be of interest to know that there were 933 books processed and restored to use.

CIRCULATION DEPARTMENT

We have been unsuccessful in our drive to recruit a librarian assistant to fill the vacancy created by Mrs. Hilliard's death. One candidate made an inquiry recently, and following an exchange of information and views regarding salaries, indicated she was not interested in being considered.

EXTENSION DEPARTMENT

The Dunbar Public Library was opened for service on February 15. Mrs. Swope, who has been helpful in a consultative capacity, reported that approximately 900 books were circulated during the first week of operation.

REFERENCE DEPARTMENT

Saturdays continue to be busy days in the activity of the department and library. The place seems to be overcome with high school and college students intent upon locating materials for term papers and theses. In some instances their search is successful with corresponding and mutual satisfaction. Despite wear and tear of our librarians we're happy because they're happy that materials are available. However, there are times when heavy demand meets face-to-face with limited resources and on occasions such as this our librarians do a good job of advising library users to write on something other than: capital punishment, liquor by-the-drink, constitutional changes and reapportionment.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton reports that term papers and bookworm awards have stimulated use of the branch by teenager and juvenile readers. She continues

to emphasize the qualities of dedication and concern expressed by such people as Mrs. William J. Frink and Mrs. O. M. Harrison who voluntarily contribute a great deal of time, energy and talent in making a better St. Albans Branch Library.

Respectively submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MARCH 1965

Circulation of library materials continues to proceed at a pace in advance of that set during the previous year when 1,107,247 books were circulated. Records show that 874,628 books were charged to library users through March, 1965, and if current demand is anything of an indicator, it is estimated that the magic number of one million may be reached by April 30.

Some benches in the Old Federal Court Room, found surplus to the needs of the Kanawha County Public Library, were presented recently to Judge Richardson's Juvenile Court of Kanawha County and Judge Belcher's Court of Common Pleas. Letters of acknowledgment and appreciation, addressed to the Library Board, have been received from both. Judge Belcher said,

"The benches are not only well designed and sturdy--and timeless in style, but have a historic significance in having served the public for many years, and it is my hope that justice will be dispensed here as wisely and fairly as it has been in their past surroundings in the United States District Court for the Southern District of West Virginia.

"This is to express my appreciation for your kindness in presenting the benches, and I hope you will advise the members of the Library Board how pleased we are with them."

Judge Richardson replied, the benches "arrived this morning and add immeasurably to the dignity of the courtroom and give me much needed seating space." Mr. J. Kemp McLaughlin, President, County Court of Kanawha County, also extended appreciation of the County Court and added,

"They (the benches) not only saved the taxpayers of Kanawha County hundreds of dollars but they are a great deal better group of benches than we could have purchased today."

It appears that a state library building in Charleston may no longer be a possibility since matching funds are not available to that agency. This means

that an approximate sum of \$340,000 could become available to public libraries for construction purposes under the Library Services and Construction Act. Discussions have been held with the Executive Secretary. An application for a grant has been received and can be completed shortly.

BUILDING AND GROUNDS

The arrival of pleasant and sometimes warm weather prompted our building superintendent to clean and oil all of the air conditioners.

CATALOG DEPARTMENT

Mrs. Gygas reports that a total of 1,482 books have been processed and added to the collection which numbers 246,650 volumes.

Mr. Donald Callard, a clerical member of the staff and a part-time graduate student of Columbia and Pitt, is leaving the department, temporarily we hope, to re-enter the Graduate Library School at the University of Pittsburgh. Don expects to complete his study and earn his master's degree by December.

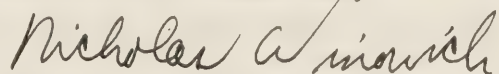
EXTENSION DEPARTMENT

Mrs. Swope reports that 57 schools, many of whom receive more than one deposit collection of 35-50 books, have requested similar loans for the 1965/1966 school year. The selection of appropriate titles by teachers and librarians is underway and not expected to be completed until late summer for delivery to the schools by mid-September.

REFERENCE DEPARTMENT

Much of the activity in both the Reference and Circulation Departments was the result of increased use of services and facilities by high school and college/university students completing term paper assignments.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

APRIL 1965

Last month the Director courageously "peered around the corner" and predicted that the Library would circulate its one millionth book by April 30th. Unfortunately, the crystal ball was somewhat clouded and ambiguous because the result was different from the one expected. Instead of achieving the forecasted goal, the circulation figure was short by 14,800. Being cautiously optimistic, I think it would be safe to assume that the one million mark will be achieved by May 29th.

The Kanawha County Board of Education is preparing a Neighborhood Youth Corps proposal which would permit it to employ boys and girls, ages 16-21, from low-income families, with earnings less than \$3,000 per year, during the summer months of June, July and August, 1965. Students would be given work assignments in the school system, Kanawha County Public Library, non-profit institutions or governmental agencies. Eligible financially disadvantaged pupils, with determination to be made by the schools, would be permitted to work as much as 32 hours per week and would be paid by the Board of Education at the rate of \$1.25 per hour from funds to be made available through the Economic Opportunity Act, In-School Work-Training Program. The Board of Education would be responsible for payment of wages, record keeping, coordination and assistance in supervision for the project, provide Workmen's Compensation for students employed and provide occupational counselling for working students.

The Library indicated a need for 12 student workers who could do much to relieve pressures of work left undone such as - shelf space cleaning, reading and arranging, clipping and mounting pictures, and mending and repairing

of library materials. In exchange the Library would provide a constructive work situation and an experience of value to the needy and deserving student. Though the program is partially pre-vocational in nature, it recognizes that the employability of the individual is not determined by vocational skills alone. The high school worker must know how to dress appropriately, have an adequate self-image, know good work habits and have a suitable attitude toward work.

An application has been filed with the West Virginia Library Commission for Library Services and Construction Act funds in support of the Library's building program on Capitol Street. A decision on all applications is expected to be made on May 15th.

BUILDING AND GROUNDS

Certain decorative and extremely heavy light fixtures, previously attached to the Capitol Street Building, were removed and reserved for possible use at a later date. The fixtures were not scheduled by the architect for use on the new Kanawha County Public Library building. Rather than leave them to the mercies of others, their removal was effected.

CATALOG DEPARTMENT

Mrs. Gygas reports that a total of 1,890 books has been processed and added to the collection which numbers 248,134 volumes.

Mr. Donald Callard, until recently an employee and at present a full-time graduate library school student at the University of Pittsburgh, informed me that he did not expect to return to Charleston. Following graduation, he said he wanted to see other places.

CIRCULATION DEPARTMENT

Miss Ruth E. Figgatt, Chief Circulation Librarian, will be leaving on a European vacation accompanied by her parents. During her absence, departmental direction will be the responsibility of Miss Frances Dillinger.

EXTENSION DEPARTMENT

Mrs. Swope reports that the summer bookmobile schedule, including new stops at Amandaville, Big Chimney, Hernshaw, Quick, Alum Creek, Eskdale, Leewood, Little Tyler and Witcher's Creek, begins on June 8, 1965. The recent establishment of libraries in the communities of Dunbar and Nitro previously visited by the Bookmobile, now makes it possible for us to shift our stops into other areas.

REFERENCE DEPARTMENT

Miss Gerard reported accelerated activity in the department during the Easter recess, by students mostly.

ST. ALBANS BRANCH LIBRARY

One of several indicators of library usage by the public is the registration figure, or the number of persons who sign up for a borrower's card. Recently, Mrs. Hampton reported some numbers which were significant. Without being specific our records show that more adults than children became library borrowers during April, 1965. Not too many years ago several of us can remember when adult users of the old St. Albans Library were almost non-existent. What caused the change? Perhaps the reasons are the following: a new, attractive building, more and better books, an equally dedicated staff and an interested citizenry with a desire to read and use books.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MAY 1965

E. L. Harris and Son Inc., of Charleston submitted the lower of two bids opened on May 27, 1965, at 3:00 p.m. Harris' base bid amounted to \$1,498,787.00 with a deductive alternate of \$162,000.00 for the proposed addition. The Southeastern Construction Company of Charleston submitted a bid of \$1,580,000.00 with a deductive alternate of \$117,000.00.

Circulation of library materials exceeded one million volumes. A total of 1,049,161 books have been loaned to library borrowers as of May 29th.

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that reading club certificates were awarded to 472 boys and girls from 39 elementary schools who read a minimum of 36 books during the school year just completed.

BUILDING AND GROUNDS

The brass swinging gate and railing found in the former Federal Courtroom, weighing a total of 247 pounds, were salvaged recently and sold to the Raleigh Junk Company for \$44.45. In addition, there are brass doorknobs and hinges, brass sections of grillwork facing the ventilating shaft and many pieces of brass window fittings. Following their removal, salvage and sale, the money will be deposited to the miscellaneous receipts fund of the operating budget.

The twenty-two benches remaining in the old Federal Courtroom - 12 foot (20) and 14 foot (2) - were removed and given to the County Court of Kanawha County through its President, Mr. J. Kemp McLaughlin, who acknowledged receipt of the gift and extended thanks and appreciation to the Board of Directors.

CATALOG DEPARTMENT

Mrs. Gygax reports that a total of 1,395 books have been processed and added to the collection which numbers 248,688.

EXTENSION DEPARTMENT

Noble Order of Bookworms Reading Club Awards were presented to 2,529 boys and girls by the Extension Department. A special recognition night was observed recently when 165 gold pins were presented to Kanawha County children who read 50 or more books for five consecutive years. The St. Albans Branch hosted the ceremony which was attended by some 300 persons.

REFERENCE DEPARTMENT

Miss Gerard notes a decrease of student activity in the Library. With the close of the school year it is expected that fewer students will be present. However, she hastens to add that this situation is only temporary for when the summer session begins the Library expects to see as many high school and college students as we usually do.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JUNE 1965

Circulation of library materials for the fiscal year ending June 30, 1965, showed an increase of 5%, or 64,986 more books than in the previous year. The library recorded a total circulation of 1,107,247 volumes in 1964 compared to 1,172,233 recorded in 1965.

Our staff has asked me to extend its thanks and appreciation to the Board of Directors for the recent improvement in vacation allowances.

Our thirteen Kanawha County Neighborhood Youth Corps and Kanawha County high school students are working very well indeed. The librarians are enthusiastic in their support of the young men and women who are always on time and in place doing a good job on work assignments.

BOYS AND GIRLS DEPARTMENT

The Vacation Reading Club sponsored by the Boys and Girls Department and endorsed with enthusiasm by parents and teachers was reactivated in June, 1965. Having few rules, lacking official organization and electing no officers, the summertime children's activity reminds readers and library visitors that Good Books Add Something Extra To Your Vacation. Miss Brown reported that 775 boys and girls have been registered and that many more are expected to join a group that believes Books Make Summer More Fun.

BUILDING AND GROUNDS

Some additional pieces of salvageable brass hardware were removed from the Capitol Street Building and sold. This effort has resulted in a cash benefit to the library in the amount of \$167.21.

CATALOG DEPARTMENT

A total of 1,621 books were processed and added to the collection which numbers 249,898 volumes.

Mrs. Jason Yu, a charming young lady and a graduate of George Peabody Library School, became a member of the staff on June 1, 1965. Both Mrs. Gygas, head of the department, and I are pleased with her work.

CIRCULATION DEPARTMENT

Ruth E. Figgatt has returned from a vacation in Europe and assumed responsibilities of department head temporarily held by Frances Dillinger, an outstanding and dedicated librarian. Our librarians have been very helpful in the Job Corps project located in the Kanawha Hotel. Prepared reading lists were distributed and recommended books for purchase were suggested to the Job Corps librarian.

EXTENSION DEPARTMENT

Mrs. Swope reported that 25 teachers visited the Extension Department during June to select 1,060 deposit collection books for 29 grades in 22 schools.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton reported that in the first full fiscal year of operation, the Branch sustained a substantial circulation of materials numbering 116,241 volumes; of this number, 35,781 volumes or 31% were adult titles.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

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Nicholas Winowich

Nicholas Winowich
Director

REPORT ON THE 84TH ANNUAL CONFERENCE OF THE ALA
DETROIT, MICHIGAN - JULY 4 - 9, 1965

"Libraries for a Great Society" was the theme of the 84th annual ALA Conference, held during the International Cooperation year of 1965, in Detroit, Michigan, from July 4 - 9, 1965. 5,945 persons were in attendance.

At the first general session held on Sunday, July 4, ALA President Edwin Castagna presented highlights of the first installment of the National Inventory of Library Needs, prepared by the Library Services Branch of the U. S. Office of Education and ALA. \$3,785,600,000 is needed to bring the nation's public school, academic, and public libraries up to minimum ALA standards. After this sum is made up we will have ongoing annual costs of \$1,228,600,000 above the present costs.

The keynote address entitled "Great Land of Libraries" was given by Dr. Lawrence Clark Powell, Dean of the School of Library Science, University of California at Los Angeles. The challenge which librarians must meet is "to serve the great society in all its needs, intellectual and emotional, practical and recreational."

The Detroit Public Library was the scene of a reception and tour of the Library - refurbished to honor 100 years of service to the public of Detroit and Wayne County.

On Monday, July 5, the Adult Service Division joined the Public Library Association to discuss, "Libraries and Illiteracy: A New Commitment." Much of present day material is not well adapted to literacy programs, simpler material will have to be developed, to serve the increased needs, and great variety of backgrounds.

Later that day a review of "What's New in the 17th Edition of the Dewey Decimal Classification," was given by Mr. Benjamin A. Custer of the Library of Congress. The schedule for psychology, and Catholic literature have had complete revision and a more compact index has been developed.

The History Section of the Reference Service Division heard talks on "Oral History; its Value and Technique"; "The Burton Historical Collection" and "The Handling and Preserving of Television Source Materials."

On Tuesday, July 6, 1965, at the ALA Membership meeting it was proposed that an amendment to the ALA Constitution be voted on next year in New York City as follows:

"Any library or other organization interested in library service and librarianship which does not discriminate among users on the basis of race, religion or personal belief may become a member..."

Thus segregated libraries would be barred from institutional membership in ALA.

The Executive Director, David H. Clift, made the announcement of a \$75,000 grant from the H. W. Wilson Foundation to finance a new ALA office charged with the "recruitment, education and utilization of librarians." He also announced an increase in membership of 33% for the year 1964 for ALA.

On Wednesday, July 7, many of the delegates toured public and private libraries at Ann Arbor and Windsor as well as the Detroit and Wayne County library systems.

The exhibits of publishers and other library suppliers were well presented in Cobo Hall. The Detroit Conference had more floor space devoted to exhibits than any conference so far held by ALA.

The Reference Division, chaired by Helen Focke, has grown in the past year by almost 16% to total 3,800 members. In Detroit members heard a talk, "Bibliography and the Reference Librarian," given by Verner W. Clapp of the Council on Library Resources, Inc. Mr. Clapp foresees the "dawn of a new age for reference librarians when machine-readable catalog cards are produced, providing for better bibliographic access and a new dimension will be added to reference work."

The "monarchs of reference sources" - the encyclopedias were the subject of a well-attended evening session of the Reference Division. The excellence of today's encyclopedias can be attributed to the participation of librarians in the publishing process every step of the way. Lovell Martin (Grolier, Inc.,) is convinced that in a few years magnetic tape will be used both to produce encyclopedias and to provide a daily revised information bank working in partnership with the human staff member who will continue to determine questions of scope and treatment.

At the closing evening session on July 9, the new president for 1965-66 was inaugurated. He is Robert Vosper, University Librarian of UCLA. In his speech, entitled "Librarians and the Inquiring Mind," Mr. Vosper called for a "responsible and broadly based federal policy to underwrite the library deficit in support of the national need for research and inquiry." "The time has come," he said, "for the open development of a national library program in support of the total research effort."

"If the federal government over the past 20 years had supported reference and research libraries as generously and imaginatively as it supported research, I venture to say we would not be today facing the library and information crisis of which we hear so much."

Miss Mary V. Gaver of the Graduate School of Library Service, Rutgers University, was elected vice president and president-elect of ALA. She will be the first school library specialist to serve as president and will be inaugurated at the 1966 Conference next year in New York City.

The Detroit Conference was a very stimulating meeting for the professional librarian no matter what his speciality or personal interests. The meeting was well planned by the ALA officers and staff and well housed in the Cobo Convention Center. The Director and the staff members who attended are grateful to the Board of the Kanawha County Public Library for a valuable library experience.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Nicholas Winowich", written in a cursive style.

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JULY 1965

The staff is in the midst of its 1965 vacation period which began in June and is expected to conclude in September. Therefore, much of what is being done is of a routine nature. Each vacation period (June through September) requires the employment of qualified and competent librarians who are presently employed as school librarians and others who are in the spring of retirement. Each substitute has performed well in the Kanawha County Public Library on previous assignments and is capable of becoming another public librarian at a moment's notice.

The Director and several members of the staff attended the American Library Association Annual Conference in Detroit, Michigan.

BUILDING AND GROUNDS

Mr. Thomas continues to make minor but necessary repairs in such important areas as plumbing, electricity and carpentry.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,641 books have been processed and added to the collection which numbers 250,299 volumes.

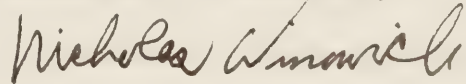
CIRCULATION DEPARTMENT

Miss Figgatt was authorized to conduct an in-service activity on the organization and maintenance of a vertical file system for the benefit of our Branch people.

EXTENSION DEPARTMENT

The departmental librarians have been chiefly responsible for the selection of books to be placed on deposit collection loans to schools. During July, a total of 2,861 books were processed for loan to 59 grades in 27 schools.

Respectfully submitted,

A handwritten signature in cursive script, reading "Nicholas Winowich". The signature is written in dark ink and is positioned above the printed name and title.

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

AUGUST 1965

Circulation statistics indicate that a larger "take home" of library materials was experienced during August, 1965 than in the same month of the preceding year. Following a count taken on the last business day in August, the thirty-first on Tuesday, records show that more than 26,000 volumes were circulated to library borrowers. However, when comparing circulation of materials in July and August, 1965, with July and August of 1964, one must tell a different story when a decrease of 4,200 volumes was circulated. No one is concerned with the drop. On the contrary, the staff is confident that business will begin to "perk-up" in September and continue throughout the remainder of the year.

BOYS AND GIRLS DEPARTMENT

The Library sponsored Summer Vacation Reading Club was concluded on August 31 when certificates of merit were prepared for presentation to 409 boys and girls who came from 71 schools. Each elementary school student was required to read a minimum of 15 books over a period of three months. The largest delegation of readers, although there was never an emphasis of competition between children or schools, came from Shoals Elementary School with 83 participants.

The Library through its Children's and Extension Departments and St. Albans Branch was actively engaged in the County's Head Start Program by lending collections of books, some of which were made available to the Library from the West Virginia Library Commission; by encouraging Head Start classes to visit the public library; and following their arrival, by telling stories to children which were interesting and meaningful.

CATALOG DEPARTMENT

Mrs. Gyax reported that a total of 1,058 books have been processed and added to the collection which numbers 249,868 volumes. Following the return of departmental staff from vacations, it is expected that a greater number of processed materials will, once again, be recorded.

CIRCULATION DEPARTMENT

Book shelf space on the main floor continues to be something of a problem. In order to accommodate recent acquisitions and to allow for some growth and expansion, it became necessary to shift certain bound periodicals from critical areas and to relocate them in areas referred to by some members of the staff as the "low-rent districts." We simply moved books from one floor to another without affecting the quality of service to be rendered. Almost all of the work was done by Neighborhood Youth Corps people under the supervision of our Circulation Department Librarians.

REFERENCE DEPARTMENT

Miss Gerard reported, in addition to the usual reference questions involving a variety of subjects, the one most frequently asked question involved the use of college/university catalogs. She added that there appeared to be as many parents as prospective students making inquiries.

ST. ALBANS BRANCH LIBRARY

Much of what has been said already about the Summer Vacation Reading Club Program, Operation Head Start and Neighborhood Youth Corps also involves the St. Albans Branch. Mrs. Hampton notes with

satisfaction the favorable response of the Summer Vacation Reading Club Program by the children, the staff enthusiasm for Operation Head Start and the high performance rating of the two NYC girls assigned to the Branch.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1965

The Director is embarrassed when, for some unknown reason, he failed to announce the acquisition of a very useful and valuable business machine. In February, 1965, Frankenberger's through Mr. James Kemerer, its Controller, presented the library with a Pitney-Bowes Postage Meter Machine that manages several operations automatically. Although several months were to elapse before this announcement was made, a letter of acknowledgment and appreciation was sent almost immediately.

The 1965 annual conference of the West Virginia Library Association will be held at The Greenbrier Hotel in White Sulphur Springs on Thursday, Friday and Saturday, November 4-6, 1965. Several members of the staff have been involved with program planning and exhibits. Speakers will include: Dr. Richard H. Slavin, Deputy Commissioner, West Virginia Department of Commerce; Dr. Robert Munn, Director, West Virginia University Library; Mr. Ralph Blasingame, Associate Professor, Rutgers University School of Library Science and others.

BOYS AND GIRLS DEPARTMENT

The library's Sunday afternoon radio program for children over station WTIP at 1:00 p.m. has been an exciting experience for many of the persons involved. Traditionally, children are invited to discuss briefly and oftentimes without the assurances of script, a book recently read and enjoyed. The program moves along with few hesitancies and only occasional and minor problems as the children react to questions raised by Wilma Brown. The program is taped on a Saturday for the sake of convenience of the participants, and is broadcast the following day. Although there have

been no serious "bu-buus," mispronunciations and incorrect, but infrequent, use of the verb form are tolerated because of the spontaneity factor and the recognition that such expressions are the language of the child. I hasten to add that when "professional" performances are required, perhaps alterations or new standards can then be adopted. One of our most interesting programs that took place last month involved the entire Peter Godfrey family.

CATALOG DEPARTMENT

A total of 1,423 volumes were processed and added to the collection which numbers 250,418 volumes.

CIRCULATION DEPARTMENT

Miss Nancy Orton, scheduled to become our newest librarian assistant on October 1, 1965, visited the library frequently during the final week in September getting acquainted with staff, materials and job responsibility.

EXTENSION DEPARTMENT

Mrs. Swope reported an increase in the number of borrower's cards issued from the Bookmobile to library patrons during the month of September. An increase, she noted, was also evident in the number of persons who registered in the libraries in South Charleston, Dunbar and Nitro.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton reported that the local chapter of AAUW recently conducted a successful book sale for the benefit of the Branch. A sum estimated to be \$215.00 was raised. The library's many friends in the AAUW continue to demonstrate their interest in and appreciation of the Branch's purposes and program.

Respectfully submitted,

Nicholas Winowich
Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

OCTOBER 1965

The recently enacted National Foundation on the Arts and the Humanities Act of 1965 (Public Law 89-209) may have possibilities for consideration by the Kanawha County Public Library. The Act declares that it is an appropriate matter of concern to the Federal Government to encourage and support the humanities and the arts. Perhaps in an effort to "enhance public knowledge and the understanding of the arts" something like the following could be arranged by the library: secure qualified lecturers to speak on such subjects as language, history, literature, philosophy, art, social sciences, writing, drama, dance, folk art, painting and sculpture, etc., in the new auditorium.

The total amount of any grant, the Act reads, "shall not exceed 50%." The application is to be submitted to someone at the State level (perhaps the Governor's office). I am not sure. In any event, this legislation may be something to be considered and if feasible, acted upon.

I wrote to Mr. Williamson, on behalf of the Library Board, and extended best wishes for a speedy recovery. Mr. Williamson replied:

"...I am getting along well. I have to remain quiet for a while, but, the Dr. says, if I am careful I can pick up a normal life after the first of the year.

"I follow the project avidly - you all deserve great credit for what you are accomplishing.

"Please remember me to all.

Sincerely,
/s/
Charley Williamson"

Recently, Dr. Riggleman and I had lunch together and he told me that he and Mrs. Riggleman were leaving for Australia on November 3, 1965. The visit, he said, would last until March, 1966.

Circulation of library materials was better in October, 1965, than in October, 1964. The Boys and Girls Department and the Extension Department each reported substantial increases. I am informed that much of what went across the charging desk were books lent to children and schools. Although less dramatic than the statistics recorded last month, circulation of library materials for the July through October period, nevertheless, continue to run ahead of the figures recorded last year.

BOYS AND GIRLS DEPARTMENT

The department sponsors, throughout the year, many delightful and meaningful programs and exhibitions that seem to bring pleasure to children, parents, visitors and staff. One of the best took place recently during the promotion of Children's Book Week. The theme was "Sing Out With Books." Miss Brown had arranged for puppet dramatizations of several favorite folk songs and she persuaded three lovely and talented sisters, the daughters of Mr. and Mrs. T. P. Peyton, to sing, play and lead the other children and many adults in folk songs following the puppet shows.

BUILDING AND GROUNDS

Much of the custodial time has been spent in making preparations for winter. The heating system has been "checked-out" and certain drafty doorways and window sashes repaired. The sidewalks here and at the new site also have received appropriate attention.

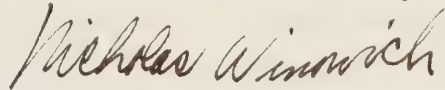
CATALOG DEPARTMENT

A total of 1,223 volumes were processed and added to the collection which numbers 251,168 volumes.

REFERENCE DEPARTMENT

The West Virginia Education Association meeting in Charleston on October 14 and 15, 1965, indirectly contributed to the large crowds in evidence at the library. On occasions such as this, when schools are not in session, one is more than likely to find the downtown area crowded with adults and children, many of whom visit and use the library.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicholas Winowich". The signature is written in dark ink and is positioned above the printed name and title.

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1965

The Library has installed, on a 90-day trial period, a coin-operated photo copying machine. The Vico-Matic makes full-size copies of photographic quality. It reproduces text, pictures, drawings and sketches of all colors. The company literature emphasizes ease of operation. In fact, it says that the machine is "so simple to operate a grade school student can work it."

The equipment was installed in a convenient area found just inside the entrance to the Reference Department whose members exercise reasonable care in its supervision and interest in its operation.

Installed on November 1, the Vico-Matic has been used 74 times at twenty-five cents a copy. Of this amount, the Library retains 10% or 2.5 cents per quarter.

To be a successful operation the company anticipates receipts to average no less than \$20.00 per week. Although we have not reached this point, the staff and sales representative are confident that this level can be achieved.

Mr. Charles A. Haviland, the architect's representative, reports satisfactory progress on the building project. The mechanical contractor reports 14% completion; the general contractor reports 17% completion and the electrical contractor reports 13% completion.

Miss June R. Martin, librarian assistant in the Reference Department, was elected Secretary of the West Virginia Library Association at its annual conference at The Greenbrier on November 4, 5 and 6, 1965. Miss Ruth E. Figgatt, Chief Circulation Librarian, was

elected Chairman of Public Library Section. Other members of the staff were to become involved in Association affairs as members of committees and/or chairmen. A report of the conference has been prepared and will be sent to the members of the Library Board.

The gain in the circulation of library materials has been slight. During the first five months of the current year an increase of 2,005 volumes was recorded over that of a similar period of the previous year.

BOYS AND GIRLS DEPARTMENT

Miss Brown reports the receipt of a special Christmas gift of books from the Herndon Public Library near London, England.

CATALOG DEPARTMENT

A total of 1,657 books were processed and added to the collection which numbers 251,708 volumes.

REFERENCE DEPARTMENT

As anticipated, there were several very busy days experienced by all lending departments of the Library. On Veteran's Day and again on the day following Thanksgiving, the Library was filled to overflowing. People seemed to be everywhere and circulation of materials was quite high on each occasion.

Respectfully submitted,



Nicholas Winowich
Director

WEST VIRGINIA LIBRARY ASSOCIATION

51st Annual Conference

November 4-6, 1965

White Sulphur Springs, West Virginia

Friday, November 5, 1965

The second general session of the 51st Annual Conference of the West Virginia Library Association was called to order by the President, Mrs. Mary Louise Graham. She introduced Ralph Blasingame, Jr., of the Rutgers University Graduate School of Library Service, who served as Moderator for the panel discussion, "West Virginia Libraries - Present and Future." Panel members were: Reverend S. M. McMurray of Hinton, West Virginia; Richard H. Slavin, Deputy Director of the West Virginia Department of Commerce and Robert F. Munn, Librarian of West Virginia University.

Dr. Blasingame, who has been studying West Virginia libraries for the past year, said that good library service must grow out of the cultural setting and cannot be forced from a standard pattern. In West Virginia, he found poor collections in many libraries. One-half of West Virginia public libraries have less than 10,000 books in their collections while two public libraries, Kanawha County and Huntington, have over one-half of the income received by all public libraries in the state. Many collections, he said, are too heavily weighted with children's material.

He recommended:

1. Basic book service to the entire state either directly by the West Virginia Library Commission or by contract with existing public libraries. West Virginia University should provide reference service to the state and stand at the center of an information network to serve the entire state.

The cost of this information network would be two million dollars a year of state and federal funds.

2. Book Selection Principles should be followed that can realistically serve the community.

Reverend McMurray reported that bookmobile service was well received throughout the state and that many small communities (some of them on roads inaccessible to bookmobiles) are asking for community libraries. Reverend McMurray also emphasized the importance of the Library Commission's "Flying Book Express" to the people of Summers County which has no public library.

Dr. Slavin spoke on his experiences with "Operation Headstart" this past summer. One of the major problems his staff faced was that of little material available on a literacy level that the children could read. It was necessary to write and print some simple books for their use. Dr. Slavin believes that librarians should make home visits and use the services of volunteers to a greater degree.

Dr. Munn told of a project that had sent into West Virginia many books which had been discarded from out-of-state collections and of placing these books in West Virginia schools where they were needed.

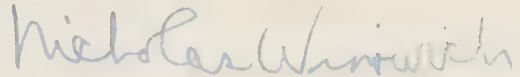
At the close of the discussion there was a brief question and answer period.

Saturday, November 6, 1965

Dean James Kelly, Jr., of West Virginia State College, spoke to the Public Libraries Section of WVLA concerning the "College Work-Study Program." He spoke of government legislation and the role it plays in society and gave a detailed description of the actual program. About

\$158,000.00 has been allotted to West Virginia Colleges for use in this program in which college students may work in public libraries off-campus. The work assigned to the students should be consistent with their educational goals and should be in the public interest. This program should be an aid to the student monetarily, educationally and socially.

Respectfully submitted,

A handwritten signature in blue ink, reading "Nicholas Winowich". The signature is written in a cursive style with a large, prominent "N" and "W".

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

DECEMBER 1965

More than $\frac{1}{2}$ million books were circulated during the six-month period which ended in December. Despite generally good weather, consistently large numbers of people in the downtown area and the frequent library-related newspaper publicity, factors which almost certainly tend to favorably influence circulation of library materials, our charts show that a decrease of 1% was recorded when 6,022 fewer volumes were charged to library borrowers than in the previous July through December period.

The library's previously approved application for funds administered by the Appalachian Regional Commission was amended in December, 1965, and returned to Washington. It was expected, following the adoption of new guidelines in computing fiscal formulas and the revision of the project cost that the "sum to be determined," as reported in the newspapers, would approach the \$250,000.00 mark.

BUILDING AND GROUNDS

Mr. Robert Dawkins, an employee since March, 1958, resigned to take a job with True Temper Corporation. He was replaced by Mr. Herbert Hundley.

CATALOG DEPARTMENT

Mrs. Gyax reported that a total of 1,800 books were processed and added to the collection which numbers 252,438 volumes.

CIRCULATION DEPARTMENT

The Circulation Department will receive a substantial number of useful and valuable books in the areas of Real Estate and Mental Health as a result of gifts of money received from the Kanawha Valley Realtors and Kanawha Chapter of West Virginia Association for Mental Health Inc.

REFERENCE DEPARTMENT

The Vico-Matic, a coin-operated (25 cents per copy) photo copying machine, has received a great deal of attention and use; especially by the high school and college/university students working on term papers. Miss Gerard reported that 330 copies were made by December 31.

ST. ALBANS BRANCH LIBRARY

A small section of the ceiling just inside the main entrance appears to be sagging. Following several communications involving the Director, the architect and contractor, we have been assured that the weakness, if any, would be corrected and the ceiling repaired to our satisfaction and without cost.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JANUARY 1966

Two very important events, one originating in Washington, D. C. and the other occurring in Charleston, took place on January 14, 1966. Senator Robert C. Byrd announced, by telegram, that "I am pleased to advise of Appalachian Regional Commission approval today of \$249,460 federal grant for Kanawha County Public Library." At about the same time and in the afternoon, the Board of Directors voted unanimously to accept a ruggedly handsome sculptured fountain which Mr. Robert Cronbach said, "attempts to combine a consciousness of mountains and rocks." Comments on the landscape and sculpture by library visitors who viewed the exhibited model were unanimously favorable. However, there was an exception. In a letter appearing in the Daily Mail the writer commented that the work was a "monstrosity."

The library is participating in a service program designed and offered by the West Virginia Division of Vocational Rehabilitation for the purpose of giving "on the job training" to persons seeking vocational rehabilitation. One such person recently began a six-months training program so that he may prepare himself for janitor's work. The man has had little or no work experience for several years and when placed in a work situation he must be shown and guided through all of the janitorial routines many of us take for granted. However, my superintendent and I are confident that our trainee will become a pretty good man with the broom, bucket, mop and shovel, and the

other "tools of the trade." The trainee earns up to \$130.00 from the State and the library receives sixty dollars for providing training and supervision administered by its building superintendent.

BOYS AND GIRLS DEPARTMENT

In spite of snowy weather and poor road conditions, circulation of juvenile books increased substantially over that of January, 1965. Miss Brown and I attributed the improvement in circulation to the two snowy/cold Mondays when Kanawha County schools were closed and mothers and children came to town to shop and use the library.

BUILDING AND GROUNDS

Most of the janitors' time and energy was spent in snow removal from sidewalks and outside stairs at the Hale Street site. The same attention and concern would have been demonstrated at the Capitol Street Building. However, assurances were received, the first day of the snowfall, from Mr. Harris and his office manager that the sidewalks and Arcade walk through would be kept clean. This was not done and consequently some people were embarrassed.

CATALOG DEPARTMENT

It is reported that a total of 1,307 books were processed and added to the collection which numbers 252,685 volumes.

EXTENSION DEPARTMENT

Mrs. Swope and the Director have been advising and assisting the Coal Branch Heights Committee of Action for Appalachian Youth - Community Development, Inc., in their library development work. The group at Coal Branch Heights is interested in borrowing a collection of books for use by members of the area and Mrs. Swope is being very helpful.

REFERENCE DEPARTMENT

The library in cooperation with West Virginia University, Marshall University, Morris Harvey College, West Virginia State College and West Virginia Tech College libraries has undertaken a program to compile a list of periodicals available at the two universities and in the Kanawha Valley. The information will be "computerized" at Morgantown and one complete print-out will be made available to each of the participants. Dr. Munn and the Director are exploring cooperative ways in which a wealth of information and materials can be made available to the people we serve. Funding of the project, we expect, will be borne by an agency in Washington, D. C.

ST. ALBANS BRANCH LIBRARY

The West Virginia Library Commission's Workshop, "Operation Spruce-Up," was held in the Branch on January 19, 1966, (Wednesday, when the library was closed). The purpose of the meeting was to acquaint librarians from Wheeling, Parkersburg, Fairmont, Morgantown, Moundsville and Weirton with the acquisition of reference materials and book binding as well as to give librarians a view at a new branch library building. A sum of \$1,000.00, made available by the West Virginia Library Commission through the Library Services and Construction Act, has been secured for use by the Branch. The money is intended for the purchase of reference books (\$700.00) and book binding (\$300.00).

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1966

In my report for January I mentioned, briefly, that the Kanawha County Public Library together with the West Virginia University Library, some college libraries, Marshall University Library and Carbide Technical Center Library were beginning a cooperative program which expected to be of immeasurable use and benefit to each of the participants. Since then, Mr. Yago of the Sunday Gazette-Mail, speaking with Bob Munn in Morgantown wrote a story which said in part:

The time is not far off when a West Virginia scientist can locate any piece of technical information in the state by simply picking up a book and quickly leafing through it.

This time-saving device is now moving toward completion under the direction of the West Virginia University library.

The university's own collection of scientific and technical information already has been catalogued and readied for quick reference. Within a few months the listing will include at least three more colleges and the state's largest public and industrial libraries.

The project was started...when WVU received a \$15,000 grant from the National Science Foundation to compile a listing of all its scientific periodicals and journals.

The amount of scientific information produced today is so great and the changes are so rapid that the scientist's best sources are periodical publications.

* * *

Dr. Munn said this year's edition of the listings will add information available at the Union

Carbide library, Kanawha County Public Library, West Virginia State College, West Virginia Tech and Concord College. Marshall University will be included if its material can be compiled in time for publication. If not, it will be in the 1967 edition.

When the publication eventually includes all material available in the state, a scientist will be able to request copies from the source nearest him.

Each department, the business office, and branch recorded at least one absence during the month because of illnesses referred to by all as a virus or flu. No one, however, was affected by a serious or lengthy illness. When our people did stay home it was for a period of one-half day to three and one-half days.

CATALOG DEPARTMENT

Mrs. Gyax reported that a total of 934 books were processed and added to the collection which numbers 250,063 volumes.

CIRCULATION DEPARTMENT

Several groups from Charleston Catholic High School, the Salvation Army, kindergartens and elementary schools visited the library. Beginning in October, 1966, we hope to involve many pre-school groups, elementary and secondary school children, adult education people and other interested organizations in regularly scheduled visits to the library. The purpose would be to introduce the new facility and make the visitors aware of the many services offered by the Kanawha County Public Library.

EXTENSION DEPARTMENT

The Extension Department made it possible for the Charleston

Job Corps Center to borrow several hundred young adult books from the West Virginia Library Commission.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton reported that the sagging ceiling has been repaired and at no expense to the library.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MARCH 1966

Mr. Malcolm Duncan, A.I.A., from Mr. Bailey's office made a working visit to Charleston on March 14 and 15 and met with the building committee, the contractors and the engineers. Together with the Director, he and members of the Library Board were escorted through the Capitol Street Building. Mr. Duncan is expected to return for another working visit in April.

Circulation of library materials for the July through March period was less than in the same period of the previous year. Thus far in this fiscal year we have circulated a total of 864,619 volumes as compared to 874,928 volumes in 1965. The drop of 10,309 volumes represents a decrease of 1%. Our librarians are confident that the loss will be restored and an improvement recorded by June 30.

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that eleven elementary school classes of approximately 350 children, teachers and teacher aids visited the department. Three classes were composed of headstart kindergarten children who were in the building for the first time.

BUILDING AND GROUNDS

Mr. James Thomas, building superintendent since July, 1963, resigned and accepted a job at FMC Ordnance. Mr. Herbert Hundley, another competent and dedicated employee, succeeded Mr. Thomas.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,504 books were processed and added to the collection which numbers 253,159 volumes.

Miss Judith DeBoard, a young lady from Charleston and a graduate of the

University of Pittsburgh School of Library and Information Sciences, began work in February as cataloger and assistant to Mrs. Gyax.

CIRCULATION DEPARTMENT

Spring and holiday school vacations were the occasion for great library activity among young people busy with term paper and other classroom work assignments.

EXTENSION DEPARTMENT

The summer bookmobile schedule was completed. One change involved the shifting of night stops (generally from 6 p.m. to 8 p.m.) from Nitro and Dunbar to Cross Lanes and Cedar Grove. It was felt that since Nitro and Dunbar have libraries, Cross Lanes and Cedar Grove would profit more during the evening hours.

REFERENCE DEPARTMENT

Miss Gerard reported that the one question asked most frequently by library patrons involved the Death of God Theology. Much information was made available from book, magazine and newspaper materials.

ST. ALBANS BRANCH LIBRARY

The Branch continues to show improvement in the number of books charged to library borrowers. In spite of slight decreases recorded by the other lending departments in the main library, the Branch showed a gain of 2% during the same periods stated previously. It is expected that the 100,000 volume circulation mark will be achieved sometime during the month of April.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

APRIL 1966

BOYS AND GIRLS DEPARTMENT

Several elementary school principals and teachers and PTA members requested that Miss Wilma Brown, our knowledgeable professional on children's books and literature, assist and guide them in the selection and purchase of recommended juvenile titles. This request was answered quickly and enthusiastically. Each group visited the department, discussed acquisitions, handled many of the suggested books and received copies of a specially prepared list of recommended titles for elementary school libraries.

BUILDING AND GROUNDS

Several persons, including members of the staff, have asked about the disposition of the window-type air conditioners. The building superintendent who has a knowledge of the machines examined them and reported that the 19 units were operating well and appeared to be relatively free of rust. At the request of the Director, the man who installed and serviced the equipment estimated their value to be \$25.00 to \$100.00 each.

CATALOG DEPARTMENT

A total of 1,516 books were processed and added to the collection which numbers 253,942 volumes.

CIRCULATION DEPARTMENT

A representative collection of library materials (books, magazines, newspapers, pamphlets, film, microfilm and phonograph records) and a mock up of the new library building with its landscaped area and fountain were on display, at the request of Dupont, at its Belle plant.

EXTENSION DEPARTMENT

Mrs. Swope and the other members of the staff have been helpful in the recently organized library projects located in Coal Branch Heights, Olcott and Emmaons. In addition to the usual loan of children's, teen-age and adult books, the librarians have demonstrated a quick and easy method of basic library operation.

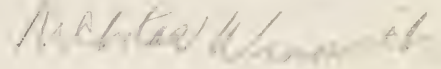
REFERENCE DEPARTMENT

Miss June Martin, Assistant Reference Librarian, successfully completed her assignment as West Virginia Library Association's National Library Week Chairman. She wrote and assisted in the production of a half hour library special on WCHS - TV.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton reported the highlight of this month's activities was the Art Exhibit on April 23-30 sponsored by the American Association of University Women in cooperation with the Branch on behalf of Creative Arts Festival Week. A total of 125 persons entered 267 objects of art. Mrs. Hampton also reported the receipt of two philodendron plants with planters, a gift of the St. Albans Council of Garden Clubs.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MAY 1966

Several months ago the Library of Congress announced that tape recordings made at concerts presented in the Library of Congress chamber music series were available to libraries for radio broadcast. The performers and ensembles are of world renown and the quality of reproduction is excellent. The cost is minimal. A participating library is obligated to assume only mailing costs. I feel that a program such as this is desirable as it would certainly stimulate the further use of our phonograph record collection, related books and other library materials. I am confident that we could obtain the cooperation of the Charleston Chamber Music Society and that one of the local radio stations would be willing to provide broadcast time at a convenient hour.

The Director escorted Mayor Shanklin and Mr. Gentry on a visit through the new library building. Mr. Snyder, Mr. Anson, Mr. Kinsolving and Mr. Wehrle, on another day, were taken on the same tour. The reactions of all were similar - the building will be beautiful and spacious. Members of the County Court will see the facility at a later date.

BOYS AND GIRLS DEPARTMENT

"Hendon Library on a rainy afternoon is a far cry from the humid heat of a spring day in an industrial town in America's deep south" - so began an article in the Hendon News, London, England, on May 12. The occasion was Wilma Brown's travel abroad and visit to the Hendon Library that she and the children "adopted" 22 years ago. There were

many boys, girls and parents on hand at a reception to meet and talk with her. Miss Brown said that many questions were asked about our country; its roads, climate and schools. The visit, she adds, was most stimulating and will be treasured for years to come.

BUILDING AND GROUNDS

The Neighborhood Youth Corps and the Kanawha County Schools have made it possible for the library to add an additional member to its janitorial staff. The federally assisted program makes it possible for deserving high school students from low income families to be gainfully employed while earning valuable work experience. Philip McDaniel, a student at Stonewall Jackson High School, in the tradition of young men and women who have worked previously and under the same program at the Kanawha County Public Library, is a serious, dedicated and hard-working young man.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,975 books were processed and added to the collection which numbers 255,011 volumes.

Miss Judith DeBoard, assistant catalog librarian, will resign effective June 21, 1966, in order to accept a position at the Morris Harvey College Library.

CIRCULATION DEPARTMENT

Mrs. Van Auken (the former Nancy Orton) will be transferred from the Circulation Department to the Catalog Department effective July 1, 1966. There are no immediate pressures on the Circulation Department staff because of our reliance on and the availability of qualified high school librarians during the vacation months of June, July and August.

EXTENSION DEPARTMENT

Mrs. Swope reported that a total of 4,955 books have been selected, during the month of May, and prepared for delivery to 124 grades in 38 schools. It is estimated that approximately 15,000 books will be processed and delivered to 70 Kanawha County public and parochial schools for the first semester beginning September, 1966.

Noble Order of Bookworm Reading Club awards were presented to 3,654 boys and girls.

REFERENCE DEPARTMENT

Miss Gerard reported increased activity among persons seeking information relative to personal collections of old and "rare" books. She added that nothing especially exciting was discovered.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton was pleased to report that the Branch awarded 1,220 Noble Order of Bookworm Reading Club certificates and pins. Fifth year gold-pin awards were given to the 74 boys and girls who read 50 or more books for five consecutive years.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JUNE 1966

The Library, with the consideration and cooperation of the Kanawha County Schools, has been fortunate in securing two additional Neighborhood Youth Corps high school student workers. Each of the young ladies is performing well and the librarians in our Catalog, Circulation, Extension and Reference Departments are pleased to have, as they say, "additional clerical help."

Circulation of library materials for the fiscal year 1965/1966 was less than expected. Earlier estimates seemed to indicate a slight annual increase. However, this expectation did not develop and instead a decrease was recorded. By comparison, fewer books were loaned to library borrowers in 1966 than in 1965. One observation can be volunteered. The biggest drop in circulation was experienced by our Boys and Girls Department when it recorded a decline of 15% which represents, in actual numbers, a sum of 51,952 volumes.

BUILDING AND GROUNDS

The emphasis within the department continues to be one of restraint, particularly when it comes to a category called expenditures. As little as is possible has been and is being spent on repairs and maintenance. Figuratively, we're holding ourselves together with bailing wire and scotch tape without sacrificing safety and good house keeping. Our people do all they can with what they have and when this doesn't seem to work - like Avis - we try harder.

CATALOG DEPARTMENT

A total of 2,107 books were processed and added to the collection which numbers 256,372 volumes.

Following the resignation of our assistant catalog librarian, Mrs. Van Auken was transferred from the Circulation Department effective July 1, 1966. Since then, Mrs. Van Auken has resigned, effective July 31, 1966, to accept a similar position with the West Virginia Library Commission at a greatly increased salary.

CIRCULATION DEPARTMENT

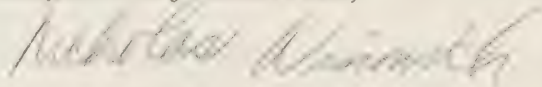
Mrs. Eleanor Keenan, Assistant Circulation Librarian, is on a leave of absence, without pay, until September 1, 1966, when she is expected to return on a full-time basis.

A candidate for one of the vacant librarian positions changed her mind recently, and has become associated with another institution in the valley which offered more money.

ST. ALBANS BRANCH LIBRARY

The Branch continues to do outstanding work in the community. In addition, it remains a high point for visiting West Virginia librarians and library board members who are excited about expansion and want to see an outstanding building.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JULY 1966

During the night of July 22 and 23, 1966, some unknown person or persons gained entry into the library building and removed \$117.88 in cash. Observations revealed that three of the windows facing Lee Street, where shrubbery and/or trees provide coverage, were forced. Apparently, the uninvited and undesirable visitor knew exactly where the money was kept and he acted accordingly. Stamps were left untouched. Some desks were damaged and cash boxes destroyed. Fingerprints were not in evidence although two screwdrivers were left behind. The experience, in the words of one of our janitors, "shook us up." New procedures for the handling and safe keeping of money have been devised and adopted and information concerning electronic burglar devices have been secured and are being studied.

President Johnson, on July 19, 1966, signed into law the Library Services and Construction Act Amendments of 1966. This action represents a five-year extension of a bill which originated in 1956. This same legislation, you will recall, was of particular interest and benefit to us when \$187,050.00 was made available to the Kanawha County Public Library building project. Funds under the law are provided through the West Virginia Library Commission and for the following purposes:

Title I

Monies may be used for general library expenses - books, library equipment and other operating costs.

Title II

Construction of public library buildings.

Titles III and IV are new.

Title III

In order to stimulate interlibrary cooperation, Title III supplies funds for establishing and maintaining local, regional, state or interstate cooperative networks.

Title IV

Section A allows for expenditures of funds for books and other library materials for "inmates, patients or residents of penal institutions, reformatories, residential training schools, orphanages, or general special institutions or hospitals operated by the state."

Section B encourages a better service for the physically handicapped including the blind.

CATALOG DEPARTMENT

A total of 1,978 books were processed and added to the collection which numbers 257,354 volumes.

EXTENSION DEPARTMENT

The new Fall, Winter, Spring schedule for the Bookmobile has been completed. New stops will be made in Loudendale, Quick and Tad. The "Library on Wheels" will no longer visit such places as Hansford and Little Tyler because of inadequate use.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

AUGUST 1966

Mr. Fred Skiles, a member of the Library's staff since June 1, 1953, passed away on August 25, 1966. Fred was liked by all who knew him. His ready smile often brightened a dull and dreary day. A kind word, an understanding gesture came to be expected. His friends shall miss him.

There will be several places in the new library building - on the first floor (main reading area), on the second floor (children's room and auditorium) and on the third floor (corridor) - where works of art can be exhibited with a great deal of effectiveness and satisfaction. In order to get a good and representative collection of various art forms (paintings, sculpture, ceramics, etc.) for the opening of the new library, the presidents of the Charleston Art Gallery at Sunrise and Allied Artists of West Virginia have indicated a willingness to help the Director in obtaining things to be displayed.

The West Virginia Library Association will hold its annual conference in Fairmont on October 7 and 8 with headquarters at the Fairmont Hotel. Several members of the staff - Ruth Figgatt, June Martin and the Director are involved with the program and with the exhibits.

BOYS AND GIRLS DEPARTMENT

The summer vacation reading club program was successfully concluded on the 31st of August. Miss Wilma Brown noted, with emphasis,

that 439 certificates of merit were awarded to boys and girls, grades 1 through 8, who read a minimum of 15 books. I am pleased to report yet embarrassed to admit that Miss Brown, together with Mrs. Hampton, our Branch Librarian, attended a special conference on children's literature sponsored by the University of Chicago Graduate Library School at their own expense. I hasten to add that neither librarian requested an allowance which would reduce out-of-pocket costs.

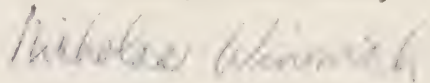
BUILDING AND GROUNDS

Informational Manuals on the care and maintenance of various pieces of equipment and machinery such as heating plant, air conditioning and electrical system are being assembled for distribution to and study by the janitorial staff. We feel that getting started now will help us achieve a quicker and easier understanding and better preparation of the things for which the men will be responsible. Later will come intensive instructions to be given by the mechanical and electrical engineers and mechanical and electrical contractors.

EXTENSION DEPARTMENT

Mrs. Swope reported that the librarians from Dunbar, Nitro and South Charleston visited the department and each selected a collection of books for delivery in early September.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1966

Mr. Duncan recently informed me that his next working visit would begin on Monday, October 17, following arrival at the airport at approximately 3:15 p.m. He is scheduled to leave on Wednesday morning, October 19.

The Boards of Directors and staffs of the libraries in Dunbar, Nitro and South Charleston responded appreciatively when the Director reported that the window air-conditioners, presently being used at the Lee and Hale Streets location, would be made available to them on a loan basis. Letters, telephone calls and personal visits were made by the folks in each of the communities, expressing thanks and extending appreciation to the Kanawha County Public Library Board for their kind and generous offer.

Inquiries for surplus furniture (tables, chairs and shelving) have been received from the above-named libraries, from AAY-CD (Action for Appalachian Youth - Community Development) and from Hilltop Improvement League (Coal Branch Heights). An inventory of furniture surplus to our needs is being prepared and should be completed shortly.

Circulation of library materials for the first quarter of the fiscal year is 3% better than in the same period of the previous year. The gain, in volumes circulated, is 8,407. A substantial increase was recorded by our Extension Department (bookmobile people); we about "broke-even" in St. Albans, and lost some ground in the Children's and Adult Departments.

Bids were opened on September 30, 1966, at 3:00 p.m. for the work to be performed in moving the library from its present location to its new address at 123 Capitol Street. Nelson Transfer and Storage submitted a bid for \$8,559.00. Myers, Incorporated submitted a bid for \$32,312.94. The 1966/1967 budget carries a sum of \$15,000.00 for Moving Costs and Related Expenses.

BOYS AND GIRLS DEPARTMENT

The usual Fall activities begin shortly after the start of the school year. Miss Brown spends many mornings and some afternoons visiting schools while talking with teachers, principals and children about stories, books and the new library building.

BUILDING AND GROUNDS

Some preliminary instructions were given to members of the janitorial staff regarding the heating system at the new library building. A more concentrated study and dialogue will follow.

CATALOG DEPARTMENT

A total of 1,349 books were processed and added to the collection which numbers 257,155 volumes.

CIRCULATION DEPARTMENT

Enthusiastically endorsed by the schools, the library is cooperating with the Woman's Club of Charleston to provide a new service, intended to encourage junior and senior high school students in schoolwork which involves a search for and use of public library materials. This special effort is scheduled to begin on October 4, 1966. Specially designated and trained "Encouragement Aides" will be in the library each Tuesday from 6:30 to 8:30 p.m. This program is good

for a number of reasons: 1) it offers personal attention which our staff cannot extend because of heavy demand by all library users; and 2) it should save "wear and tear" on librarians. Of course, there are other reasons.

EXTENSION DEPARTMENT

Mrs. Swope reported that the bookmobile, which has been traveling throughout the county since 1954, continues to provide satisfactory mobile library service despite squeaks and sometimes ill-functioning mechanisms. However, a tune-up, an adjustment, a new part or a tank of high-test gasoline apparently seems to be the answer for longevity and comfort.

REFERENCE DEPARTMENT

The schools have been alerted to the fact that the library will be closed during the period of its move into new quarters. As a result, many junior and senior high school students are in evidence after school and the early evening hours.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

OCTOBER 1966

The library's "Encouragement Aide" project, begun last month and conducted in cooperation with the Woman's Club of Charleston for the purpose of helping high school students in their search for library materials, has progressed moderately. We can expect to see at least two dozen young people each Tuesday evening between 6:30-8:30 p.m. The reaction of all parties seems to be favorable; the ladies are enthusiastic and helpful; the students recognize such time-worn language as: card catalog, Dewey Decimal System and Reader's Guide; and the librarians are confident that this is a start of a pretty good thing.

The Director recently had the pleasure of escorting Mrs. Copenhaver, Mrs. Heinzer and Mrs. Vanderwilt on a visit through the building project. With so much to see on all six levels the interest of the visitors extended the tour to an hour and a half, even with the use of the elevator.

The library's new office and occasional furniture, consisting of desks, desk chairs, filing cabinets, sofas and chairs, was delivered and placed temporarily in the huge room on the fifth level for installation at a later date and at the proper time.

BOYS AND GIRLS DEPARTMENT

The Children's Book Review program over radio station WTIP was five years old recently. Although the Sunday afternoon at 1:00 p.m. show has little or no Nielson rating, the satisfaction scale is quite high.

CATALOG DEPARTMENT

A total of 1,513 books were processed and added to the collection which numbers 256,473 volumes.

CIRCULATION DEPARTMENT

Miss Ruth Figgatt, Chief Circulation Librarian, was elected First Vice-President and President Elect of the West Virginia Library Association at its annual conference in Fairmont.

EXTENSION DEPARTMENT

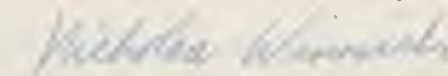
Mrs. Swope, Chief Extension Librarian, has been active with the library project at Coal Branch Heights. An effective book collection, for example, has been developed from the many gifts received, basic routines have been adopted and thus a meaningful project is expected to begin shortly.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton reported that the Annual St. Albans Town Fair, promoted for the benefit of the St. Albans Branch, netted an income of \$8,257.98. At a recent meeting of the Board the following persons were elected to office:

Chairman	- Mr. Don Springer
Vice Chairman	- Mr. Jim Del Forge
Treasurer	- Mr. Henry Hinckley
Secretary	- Mr. W. J. Frink

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1966

I am reminded of what the boxer said on the post-fight radio show, "It was a tough fight and I'm glad I won." Moving the library can be summed-up in pretty much the same way although we're not out of the woods yet.

The glamour, excitement and challenge of the move soon disappeared into hard work, long hours, delays and frustrations. Herb Hundley, Floyd Bowen, Bernie Ellis, Clarence Jones and Larry Givens deserve special recognition. They came to work. They arrived early and stayed late. Without them, things could have been difficult. Somehow, we overcame such frustrating situations as: difficulties with elevators and booklift; unavailability of two major areas (lower level and first floor) for occupancy and as a consequence book boxes and furniture had to be shoved into every conceivable free space; jurisdictional dispute over installation of bookstacks; and failure and malfunction of certain pieces of mechanical equipment.

I should like to summarize the progress and state-of-the move as of December 13, 1966.

Fifth Floor (Attic). Shelving is in place. Arrangement of furniture and placement of books are to be completed.

Fourth Floor. The Administration and Catalog Department are situated and functioning. The closed stack area installation is completed and book shelving is in progress.

Third Floor. The Auditorium should be complete perhaps with the exception of the drapery installation. The Boys and Girls Department is ready to function and is receiving much of

its new furniture.

Second Floor (Mezzanine). Book shelving is nearly completed. Awaiting delivery of study carrels. The Mounted Picture Collection Room is nearly ready to function.

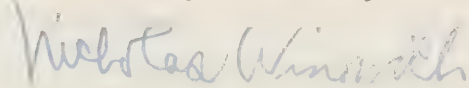
First Floor. Installation of furniture now in progress. Some new steel shelving lacks shelves and brackets because they were not delivered with shipments. However, they are expected soon. Installation of the carpet has been completed. Shelving of Reference Department books is in progress.

Lower Level (Ground Floor). Much has to be done before our Extension Department and Building and Grounds can be moved in.

Landscaping. Much of the Capitol Street plantings are expected to be in place by December 18, 1966.

Air conditioners and furniture were loaned to South Charleston, Dunbar, Nitro, Sissonville, Coal Branch Heights and AAY libraries. Expressions of appreciation have been received from each of the institutions named above. There are still some units of shelving and a few sections of card catalogs to be made available to several of the libraries.

Respectfully submitted,

A handwritten signature in blue ink that reads "Nicholas Winowich". The signature is written in a cursive style with a large, stylized 'N' and 'W'.

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

DECEMBER 1966

Library service to the public was begun from its Capitol Street location on January 5, 1967. The community's response has been registered and recorded. The Charleston Daily Mail and The Charleston Gazette, by way of pictures, copy and editorials have told our story. Other news media, television and radio stations, were generous and considerate in their coverage of a significant event. Persons who have come and have seen the interior of the building have been impressed. As a matter of fact, perhaps the key descriptive word might be "overwhelmed." It seemed as though more people used this term of expression than any other one.

As for the staff, it is pleased and proud to be a part of the new Kanawha County Public Library and to work in such handsome and comfortable surroundings. We have and will continue, for perhaps the next several months, to push, shove and squeeze, the little bits and pieces that must fall into place. For example, is there a better place for this chair, that table? But more important, in the light of "living in" and gaining experience from the things we have seen and have done we recognize that certain routines may have to be modified and new ones adopted.

Circulation of library materials has exceeded, thus far, every expectation. For example, on Saturday, January 7, 1967, the Boys and Girls Department charged for loan nearly 3,800 books. By comparison, the best ever recorded was 2,000 books several years ago. Our adult department did almost equally as well and issued more than 1,000 borrowers cards to new library patrons.

As a further indication of how well our new building has been received,

I am reminded of the several personal visits and telephone calls made by people who were interested in presenting gifts (paintings, books, etc.) to the Kanawha County Public Library. A number of telephone calls and letters have been received from other librarians requesting information on the building project and requesting personally escorted tours.

Elsewhere on the County scene, a legally constituted library board of directors has been appointed in South Charleston for the purpose of organization, direction and the preparation of an application for funds under the Library Services Construction Act.

Respectfully submitted,

A handwritten signature in blue ink that reads "Nicholas Winowich". The signature is written in a cursive style with a large, stylized 'N' and 'W'.

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JANUARY 1967

A number of exciting things happened in January that perhaps deserve some additional attention. One particular Saturday, January 27, everything seemed to go wrong despite an earnest effort to put our "best foot forward." Following a brief period of disarming peace and quiet, the proverbial roof caved in. Beginning with what has now become known as the "elevator incident," things began to happen. At about 11:00 a.m. the "darn thing" answered a call at the fourth floor and remained at that station because the door failed to open. After about an hour of crying, "carrying on" by those inside the car and earnest effort on the part of the staff and fire department outside the car, the opening was forced and the passengers released. The machine remained inoperative for the rest of the day. The elevator score at this point was one down and one to go. Traffic was routed to the elevator at the other side of the building which functioned smoothly for about half an hour when it, too, like the dead Indian "bit the dust." There we were, with what appeared to be a zillion library visitors and no elevator service. So we walked. Almost simultaneously, the Boys and Girls Department reported a leak in the ceiling. An investigation led us to a lake on the fourth floor and a valve leak in a humidity control machine on the fifth floor (attic). Some time just before closing, everything seemed to be in order and I returned home. At approximately 6:30 p.m. the police department telephoned to inform me that a lady had been locked in the building and it was apparent that she wanted out.

Some mention was made in the press last month about the Women's Kanawha Literary Club plaque that appeared in the lobby of the library's Lee and Hale Street building; the bronze Spanish-American War Memorial plaque that

was formerly attached to the Old Post Office and Federal Building facing Quarrier Street; and an oil portrait of Colonel A. E. Humphrey that formerly hung in the Adult Circulation Department. Both plaques are available for placing at a later date. The painting has been stored with the other paintings owned by the library. There has been no time to consider placement. A recommendation will be submitted to the Library Board at a later date.

Captain Van Brown of the city's traffic department and I have discussed parking and traffic situations. We feel there will be no problems, or least only minor ones. Parking lanes and no parking zones will be clearly marked and identified. Work should begin as soon as the cold weather breaks.

BOYS AND GIRLS DEPARTMENT

Like Mother Hubbard's cupboard, our shelves are practically bare because there is such a heavy and sustaining demand for children's books. The fact of the matter is on Saturdays especially when more parents and children are in evidence, one can observe a crowd of people at the circulation desk waiting for books to be slipped after they have been returned. The staff informs me, in the absence of any figures at hand, that we have lent more books on a Saturday in the new building than we did all week at our previous location.

The department is in receipt of some significant gifts. Dr. and Mrs. Kovacevich presented several autographed works written and illustrated by Mischa Damgan who incidentally visited the library several years ago. Miss Ann Koontz presented an autographed copy of a book by Marguerite Henry. Mr. Leo Politi, one of the leading children's book illustrators, has promised Ann that he would do and send a special painting for the children's room.

CIRCULATION DEPARTMENT

We started to keep a record of the number of groups and visitors who

made scheduled and unscheduled tours of the library. But some place along the line, the rush and turn-of-events precluded any such effort. Our best guess seems to be embodied in one word - many - and that expression might just be an understatement.

CATALOG DEPARTMENT

Quietly and diligently the processing of library materials continues. A total of 1,350 volumes were processed and added to the collection which numbers 258,131 volumes.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1967

The Library Board of Directors of South Charleston has employed Mr. Howard Jone, A.I.A., to do the architectural work on the new public library building scheduled to be completed within the next year or two. Preliminary discussions have taken place involving people from the West Virginia Library Commission and Appalachian Regional Commission. Applications for funding under the Library Services Construction Act and Appalachian Regional Development Act are being processed. "Guesstimates" on the project cost are in the \$300,000 range for a 10,000 square feet facility. By comparison, in St. Albans the total project cost for 6,000 square feet was \$114,100.

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that seventeen groups of children totaling 532 boys and girls visited the department and the library during February. Each group was given a conducted tour through public and "behind-the-scenes" areas of the library.

BUILDING AND GROUNDS

The folks who installed the aluminum doors on the Capitol Street side of the building returned to make adjustments. The doors now open more easily and close more slowly.

CATALOG DEPARTMENT

A total of 1,819 books were processed and added to the collection which numbers 259,980 volumes.

CIRCULATION DEPARTMENT

The main reading room continues to be occupied, for the most part, by high school students. Peak periods, Monday through Friday, are between

the hours of 3:15 p.m. and 5:30 p.m. each afternoon. Then apparently a few of the hungry library users leave for home only to be replaced by a new wave of the after dinner crowd. For the most part the kids are behaved and demonstrate an intent to do work within the prescribed rules and regulations. A few however do attempt to "carry-on" but not with success nor for any length of time.

REFERENCE DEPARTMENT

Regularly scheduled volunteer service is being extended by Alpha Iota Sorority and by the Woman's Club of Charleston. Each Tuesday evening from 6:30 p.m. until 9:00 p.m. two young ladies assist with typing, filing and other clerical assignments. The Encouragement Aides are performing a useful and outstanding function. One of our librarians remarked that white hair apparently has a good psychological effect on students.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MARCH 1967

On Saturday, March 25, at about 8:30 p.m., a person or persons presently unknown, set off an explosive charge (probably a homemade bomb) in the book depository of our St. Albans Branch. Upon investigation, the police reported damages to the book depository (which is the vehicle through which, you will remember, books are returned to the library after closing hours), a small section of the cinderblock wall was jarred loose and a jagged hole was observed in the ceiling of the canopy. The roof, apparently, remained undamaged. Investigation is continuing and charges will be placed by the police against the person or persons responsible for the damages. Estimates of cost, including labor and material, have been received from three contractors. These proposals have been submitted to the insurance company and are as follows:

Earl T. Browder, Inc.	\$1,333.81
E. L. Harris and Son, Inc.	\$1,375.00
H. B. Agsten, Jr., Inc.	\$1,518.00

National Library Week and the Creative Arts Festival Week come within a week of each other in 1967. Beginning April 17 and concluding April 28, the library will present something interesting and delightful. On the evening of April 27, 1967, in The John V. Ray Room, at 8 o'clock, Dolly Sherwood will present "An Evening of Poetry." In anticipation of a large crowd, admission tickets have been prepared for distribution. In addition, paintings will be on exhibit in the Ray Room and in the Corridor Gallery during the two-week period.

BOYS AND GIRLS DEPARTMENT

Quietly and without fanfare or emotion the library has experimented with Monday night openings of the Boys and Girls Department. This added

measure of service has been less than overwhelming in terms of people served and books circulated. However, with each successive Monday night, more parents with children are in evidence charging out more books and it is expected that, with publicity, increases in the number of people served and books circulated could become spectacular.

CATALOG DEPARTMENT

Mr. Harold McKinstry, a very capable and active librarian, has been assigned temporarily as an assistant to Mrs. Gygax. It is understood, however, that when emergencies arise and other substitutes are not available for work in the Circulation and Reference Departments, Mr. McKinstry would be made available.

A total of 1,935 books were processed and added to the collection which numbers 261,175 volumes.

CIRCULATION DEPARTMENT

Eighteen groups (including kindergarten and elementary school children and teachers, high school and college young people, adult education, civic and professional organizations) numbering 508 persons visited the library and were extended personally conducted tours.

EXTENSION DEPARTMENT

Mrs. Frances Alderson Swope announced recently that she was planning to retire effective July 1, 1967. Her twenty-two years of service to this institution reflect dignity, dedication and distinction. Mrs. Swope said, "My years in the Kanawha County Public Library have been happy and stimulating, for there was always so much work to be done, and there were so many goals to be achieved. It pleases me to have had a share in the library's progress toward some of its goals."

REFERENCE DEPARTMENT

Miss Gerard reported that some of the biggest crowds were in evidence during the Easter school/college vacation period. Materials receiving most requests were magazines for current information for themes and term papers.

Respectfully submitted,

A handwritten signature in cursive script, reading "Nicholas Winowich". The signature is written in dark ink and is positioned above the typed name and title.

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

APRIL 1967

One of the real exciting and innovative events scheduled by the Kanawha County Public Library was "An Evening of Poetry" with Dolly Sherwood, on April 27, 1967. The crowd of 55 persons was receptive to the program and enthusiastic in its endorsement of such activities.

The Kanawha County Public Library received 693 rolls of microfilm from the files of the Charleston Daily Mail and the Charleston Gazette dating back as far as 1895. The microfilm covers the Daily Mail from 1914 to 1948 and the Gazette from 1895 to 1905 and 1924 to 1952. The rolls are valued at \$5600 and were presented by the West Virginia Library Commission under the Library Services and Construction Act.

Some weeks ago there were stories in both newspapers concerning the loss of valuable education equipment and materials. Of the things that were stolen from the St. Albans High School building, reference was made to film that was on loan from the county library. A check of library records disclosed that all of our film was present or accounted for and therefore we sustained no loss nor injury. We guessed that the meaning of the phrase "county library" referred to the film library of the county Board of Education.

Preliminary drawings of the proposed South Charleston Public Library have been prepared by the architect and are presented for viewing. The building is attractive and functional and the idea of a new facility has created a lot of interest among the people of South Charleston. The

library board has \$45,000 and needs \$35,000 more to meet its local share before funding under the Library Services and Construction Act and Appalachian Regional Development Act can be made. Members of the library board in South Charleston are confident that this amount can be raised successfully.

Several art exhibits received considerable attention from hundreds of visitors to the library. The stichery produced by the seventh grade at St. Anthony's School and patterned after the Bayeux Tapestry was on view in The John V. Ray Room; Patti Herscher's work, "Lady Bird Do You Have A Headache," presented by the Adult Education Art Class of Charleston High School, appeared in the Corridor Gallery; and the Polish Peasant Folk Art prepared by the staff was exhibited in the Boys and Girls Department. Each brought large crowds of people into the library, some of whom had not visited us previously. Requests were received from Glenville State College and West Virginia State College for a loan of each of these for exhibition at their respective institutions.

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that 48 classes representing kindergarten, primary, secondary and special groups, totaling 1,319 children and adults visited the library for special, personally conducted tours of the library building. In addition to the usual excitement and impressions there were several children who rode an elevator for the first time. I think our people were impressed with this situation and specially motivated to give an extra ride to those who were doing this for the first time. Almost, as if in passing, I hasten to add that library cards were issued to each person who did not already own one.

BUILDING AND GROUNDS

The employment of James L. Thomas as Building Superintendent has been most welcome and reassuring. Our people know him and have confidence in his ability and dedication.

CATALOG DEPARTMENT

A total of 1,881 books were processed and added to the collection which numbers 262,986 volumes.

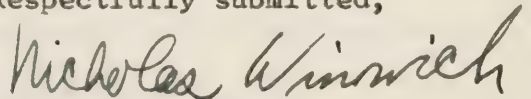
EXTENSION DEPARTMENT

Our "library on wheels," the bookmobile, is beginning to show its age after 13 years and nearly 200,000 miles of travel. It is beginning to cost in terms of dollars and cents and in loss of time from its schedule. Repairs seem to occur almost regularly. When the job takes a bit longer to fix than expected, some bookmobile community stops are cancelled. Purchased in 1954 for \$11,887, a comparable vehicle, at today's price, would cost about \$25,000. I would suggest that we consider the acquisition of a new bookmobile during the 1968/1969 fiscal year. I am confident that funding under the Library Services and Construction Act will make it possible for the Kanawha County Public Library to purchase a new bookmobile.

ST. ALBANS BRANCH LIBRARY

There is no additional information on the bomb damage at the branch. The insurance company recently informed me that they were working on the project and expected to get on with the repair work as soon as possible. The young man who was responsible for the damage is known to the police and is undergoing psychiatric treatment.

Respectfully submitted,



Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MAY 1967

The community of South Charleston is attempting to raise, by means of solicitations of residents, civic organizations, business and industry, \$35,000 in addition to the \$45,000 City Council appropriated for the construction of a library on Fourth Avenue. Preliminary reports indicate that a sum in excess of \$7,600 has been raised.

I should like to recognize the receipt of several gifts to the Kanawha County Public Library. The Junior Department of the Woman's Club of Charleston donated \$200 which was used to purchase a specially designed puppet stage made of walnut plywood with regulation theater-type curtains. An appropriate plaque, suitably inscribed will be purchased and installed. The Woman's Club of Charleston presented \$54 which was used to purchase book display units of walnut plywood. Newspaper stories and pictures of these gifts may be responsible for the inquiries from other organizations about possible contributions.

There were 1,444 children and adults who visited the library last month and received special, personally conducted tours.

BUILDING AND GROUNDS

The following statement is made only after the usual, cautionary three knocks on wood have been taken. Following a brief, flurry of accidents before and after the installation of an extension to the loggia step at the Capitol Street entrance, people have had little or no difficulty when entering or leaving the building. Additional measures such as signs and use of luminescent paint on the edges of the step are also contributing factors leading to the prevention of accidents and promotion of safety.

CATALOG DEPARTMENT

A total of 1,498 books were processed and added to the collection which numbers 264,450.

EXTENSION DEPARTMENT

Noble Order of Bookworm awards, pins and certificates were presented to 3,302 boys and girls of Kanawha County. Each of the children read at least fifty books during the school year.

Special recognition was given to Mrs. Frances Swope, Chief Extension Librarian, who is retiring June 30, 1967, after completing 22 years of service to the Kanawha County Public Library. She was presented with her own NOOB pin by one of our first reading club participants.

Last month I suggested the possibility of acquiring a new bookmobile, to replace the present "library on wheels," through funding made possible under the Library Services and Construction Act. Perhaps I anticipated too much by expecting the receipt of approximately \$25,200. Since then, fiscal news from Washington has changed somewhat and it now appears that about half, or \$12,600, will be made available. However, it was pointed out by the folks at the Library Commission, who administer the federal program in West Virginia, that the grant-in-aid is subject to change and may even be re-stored to the full amount.

ST. ALBANS BRANCH LIBRARY

There is no additional information on the bomb damage at the branch. The insurance adjustor, in whose hands the problem now resides, keeps telling me that "we" are working on the project and as soon as there is something to report he will get in touch with me.

The branch, you will recall, was designed and constructed so as to

accommodate an additional floor. In conversations with several persons, including our branch librarian, it was suggested that consideration be given to the idea of a second story being constructed under Title II of the Library Services and Construction Act. A guesstimate by the architect and Director places the cost at about \$100,000. A portion of the floor would be used as an auditorium similar to our John Ray Room and the remaining space would be reserved for book stack purposes and growth of service projections. Some of the local funds are presently available and if the annual St. Albans Town Fair is as successful as its predecessors, it is believed that the balance can be raised without difficulty.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Nicholas Winowich", is written over the typed name.

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JUNE 1967

The Kanawha County Public Library was closed on June 22, 1967, between the hours of 12:30 p.m. and 3:30 p.m. in memory of Mr. Donald C. Shonk and to permit members of the staff to attend funeral services at the First Presbyterian Church.

In March, 1967, our St. Albans Branch sustained damages to its book depository fixture, surrounding wall and canopy when a homemade bomb was exploded. The responsible party, a young man, has been committed to Spencer State Hospital. We have been authorized by the insurance company representative to accept the proposal submitted by Earl T. Browder, Inc. who agreed to furnish labor and materials and to restore the building to a like new condition at a cost of \$1,333.81.

The library is fortunate in being able to employ, during each summer vacation period from June to mid-August, knowledgeable school librarians. This year was no exception. Performing satisfactorily in the absence of our regular and full-time staff librarians who are on vacation are the following:

Miss Rosalie Baker, Librarian, Dunbar Jr. High, in our
Reference Department

Miss Barbara Joachim, Librarian, DuPont High, in our
Circulation Department

Miss Susan Poliskey, Librarian, Sissonville Jr. in our
Extension Department

Miss Beulah Price, North Carolina School Librarian in our
Children's Department

BUILDING AND GROUNDS

Mr. Duncan, the architect, was in Charleston on June 12 and 13 for a

working visit and inspection. All work remaining to be done was itemized and submitted to each contractor. It is expected that the next trip will be the final one and the building project successfully concluded.

CATALOG DEPARTMENT

A total of 2,015 books were processed and added to the collection which numbers 265,529 volumes.

CIRCULATION DEPARTMENT

Miss Figgatt reports that more and more people are making use of the drive-up window service.

Mrs. Eleanor Keenan, Assistant Circulation Librarian, is on a leave of absence until September 1, 1967, when she is expected to return.

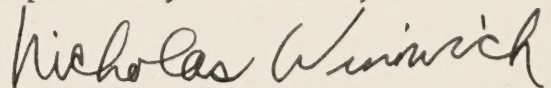
EXTENSION DEPARTMENT

Even though the school year ended recently, more than a dozen teachers visited the department to select book deposit collections for delivery in September.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton reported that the 15th annual St. Albans Town Fair has been scheduled for the week beginning July 17. The proceeds from the Fair are earmarked for the Branch.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicholas Winowich".

Nicholas Winowich
Director

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